

Sample Application*

Name: _____
Address: _____
City: _____ State: _____ Zip: _____
Phone: (Home) _____ (Work) _____
Contact in an emergency: _____ Phone: _____

I. Skills and Interests

Education: Degree _____ Institution _____ Dates attended _____
License(s) held: _____ Language(s) spoken fluently: _____
Hobbies, skills, and interests: _____
Occupation: _____ Employer: _____
Address: _____ Phone: _____

II. Experience (paid and volunteer, beginning with the most recent):

Position Organization Dates

III. Volunteering Preferences

Is there a particular type of volunteer work in which you are interested? [A checklist of options can be included here.]

Availability (days and hours): _____
Do you have access to a vehicle that you can use for volunteer work? ___ Yes ___ No
How did you hear about our agency? _____

IV. References

Give the names and contact information for three people (not relatives) who know you well and can attest to your character.

V. Verification and Consent for Reference and Background Check

I verify that the above information is accurate to the best of my knowledge.

I give [name of agency] permission to inquire into my educational background, references, licenses, police records, and employment and/or volunteer history. I also give permission to the holder of any such information to release it to [name of agency].

I hold [name of agency] harmless of any liability, criminal or civil, that may arise as a result of the release of this information about me. I also hold harmless any individual or organization that provides information to the above-named agency. I understand that [name of agency] will use this information only as part of its verification of my volunteer application.

_____ Name (please print)	_____ Social Security Number
_____ Signature	_____ Date
_____ Witness	_____ Date